

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

April 27, 2010

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
O. Garrett

ABSENT

J. Deleo

GUESTS

B. Woods

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
D. Saunders
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the March 23, 2010 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the March 23 – April 27, 2010 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to split out bank expenses from office supply for next fiscal years budget and to add a footnote to CFD No. 1 Sycamore Creek report reflecting soft costs.

The Board directed staff to budget a replacement program for hydrants, laterals and valves for next fiscal years budget.

b. Lien update.

ACTION: Note and file.

7. Public Hearing to Consider Adoption of the Mitigated Negative Declaration for the Clay Canyon Sewer Pipeline Project.

ACTION: President Colladay opened the public hearing at 9:23 a.m. and called for public comment. Hearing none, President Colladay closed the public hearing at 9:25 a.m. Director Destache moved to adopt the Mitigated Negative Declaration for the Clay Canyon Sewer Pipeline Project. Director Rodriguez seconded. Motion carried unanimously.

8. Sycamore Creek Development.

a. Project Update – Brian Woods reported that they plan on submitting a specific plan amendment to the County within 30 days the completion of Santiago Canyon Road is currently out to bid. He also reported that Meritage purchased 68 lots in Sycamore Creek and sold 3 in Tract 30440-3 last weekend. Brian also mentioned that the Werner mine operation is interested in purchasing Tract 31907 to create a buffer between their operation and residences.

b. 1748 houses to be built. 1049 houses occupied to date. 60% complete.

9. CFD No. 1 Sycamore Creek Recycled Water System.

a. Project Update – The General Manager reported that the pipeline portion of the project to be out in May/June. The tank and booster pump station design at 90%..

10. Empire Capital “The Retreat CFD #3”.

a. Project Update – The General Manager reported that Ryland Homes purchased 104 lots in the Retreat.

b. 517 houses to be built. 424 houses occupied to date. 82% complete.

11. Ranpac “Toscana” Project.

a. Project Update – Sam Yoo reported via email that there are no new updates on the project.

b. 1443 estimated houses to be built.

12. Re-alignment of Temescal Canyon Road.

- a. Project Update – Sam Yoo reported via email that they have met with the County Economic Development Agency and County Transportation and are currently in the process to determine the proposed Right of Way for the road. They have flown the topo and designated 2 potential alignments for the “S” curve. They have also discussed the subject of the Lee Lake Water District reclaimed waterline with the County and TPC is currently in the process of putting together a proposal for the design of the line. Sam also extended a special thank you to Jeff Pape and the District for the cooperation he has received with the design of the road.

13. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).

- a. Project Update – The General Manager reported that Pulsar Court landowners are working to fix eroded Lee Lake Water District recycled water pipeline.

14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – Director Garrett reported that the project is going to the Planning Commission on June 2nd.

15. Water Utilization Reports.

ACTION: Note and file.

16. Committee Reports.

- a. Finance (Director Garrett) – Director Garrett reported that the Finance Committee will be meeting on Tuesday, May 11th at 9 a.m.
- b. Engineering (Director Rodriguez) – Director Rodriguez reported that the Engineering Committee met on April 8th and discussed a number of items, one in particular was the conversion of the Leroy Road homes from septic to sewer.
- c. Public Relations (Director Deleo) – None.

17. General Manager’s Report.

- a. General Manager’s Report

ACTION: Note and file.

1. Clay Canyon Sewer Pipeline.

ACTION: Director Rodriguez moved to authorize the General Manager to send the project to bid. Director Garrett seconded. Director Destache abstained. Motion carried.

2. Dudek Proposal for Engineering Design Services for Influent Equalization Facilities.

ACTION: Director Rodriguez moved to approve a not-to-exceed amount of \$15,000 for design services by Dudek for influent equalization facilities. Director Garrett seconded. Motion carried unanimously.

b. Operations Report

ACTION: Note and file.

18. Office Manager’s Report.

a. Received comments back from District Counsel regarding Employee Handbook. After review a recommendation will be brought to the Board.

19. District Engineer’s Report.

a. Status of Projects

ACTION: Note and file.

20. District Counsel’s Report – None.

21. Seminars/Workshops.

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of March was distributed to each Director along with the Agenda.

23. Adjournment.

There being no further business, the April 27, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:32 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____